

**DUBOIS COUNTY CONTRACTUAL PUBLIC LIBRARY BOARD MEETING**  
**Thursday, July 13, 2023, at 4:00 PM**  
**Jasper Public Library Meeting Room**

**Present:** Steve Scott, Pamela Catt (arrived later), Nona Baker, Lisa Kincer, Heidi Ehrhard, Abby Kennedy, Ann Shappard, Levi Hulsman, Jordan Schuetter, Attorney Greg Schnarr, Director Christine Golden **Absent:** Marc Steczyk, Gaylene Laubscher, Anna Grant

**Call to Order:** President Scott called the regular Dubois County Contractual Public Library meeting to order at 4:00PM in the Jasper Public Library Meeting Room.

**1) Consent Agenda:**

- a. **Minutes:** Minutes from the regular Dubois County Contractual Public Library meeting held on June 8, 2023, were given to the board for review.
- b. **Financial Reports:** The Treasurer's Report covering June 1, 2023, through June 30, 2023, was provided to the Board for review.
- c. **Claims:** Copies of the Claims were provided to the Board for review and approval.
- d. **Managers' Reports:** The Ferdinand, Birdseye, and Dubois Branch Managers' reports were included in the board packets for review.

On motion by Hulsman, second by Ehrhard, the Consent Agenda was approved. (7-0)

**2) Public Forum:** None

**3) New Business:**

- a. **Electronic Funds Transfer Resolution:** An updated Electronic Funds Transfer Resolution was presented to the board to accurately reflect current library practices. Golden shared information about the proposed changes which primarily focus on online banking transactions.

On motion by Baker, second by Kennedy, the updated Electronic Funds Transfer Resolution was approved. (7-0)

- a. **E-Rate Consortium Resolution:** Golden presented the annual resolution to join the consortium through the State Library to agree to internet safety guidelines to be eligible for federal E-Rate funding for the 2024-2025 funding period.

On motion by Ehrhard, second by Hulsman, the E-Rate Consortium Resolution was approved. (7-0)

**4) Library Updates, Director Golden:**

- a. **Storm Damage:** Ferdinand Library did sustain some storm damage from the storms in early July. A light pole was damaged from a fallen tree.
- b. **ENA:** Continuing to work closely with ENA to upgrade Birdseye to fiber and increase speeds at the other three branches. Process is moving slower than Golden would like but late July/early August, more progress should be made.
- c. **Summer Reading:** Summer Reading ends Friday, July 21. Will share final numbers in August.
- d. **Lucky Day Collection:** All four libraries now have a "Lucky Day Collection" of items that are typically quick movers. These items cannot be put on hold, but are available in the library for checkout.

- 5) **Upcoming conferences/workshops/meetings:** Golden will be attending the bi-annual Overdrive Conference and Jenna and AmyJo will be attending the annual ILF Children's conference in August.

6) **Next Regular Meeting:** The next regular Dubois County Contractual Public Library meeting is scheduled to be held at the Ferdinand Branch Library on Thursday, August 17, 2023, at 4:30 PM.

7) **Adjournment:** On a Motion by Kennedy, second by Hulsman, the meeting adjourned. (8-0)

Signed this \_\_\_\_\_ 17<sup>th</sup> \_\_\_\_\_ day of \_\_\_\_\_ August \_\_\_\_\_, 2023

<u>Nona Baker</u>	<u>Stephen M. Scott</u>
<u>Aly Shoppard</u>	_____
<u>Stephanie Lutscher</u>	_____
<u>Anna Grant</u>	_____
<u>Alan J.</u>	_____
<u>Dirk Hulsman</u>	_____

ATTEST

Stephanie Lutscher  
Secretary