

DUBOIS COUNTY CONTRACTUAL PUBLIC LIBRARY BOARD MEETING

Thursday, June 8, 2023, at 4:00 PM

Jasper Public Library Meeting Room

Present: Steve Scott, Pamela Catt, Gaylene Laubscher, Anna Grant, Nona Baker, Lisa Kincer, Heidi Ehrhard, Marc Steczyk, Attorney Greg Schnarr, Director Christine Golden **Absent:** Abby Kennedy, Ann Shappard, Nona Baker

Call to Order: President Scott called the regular Dubois County Contractual Public Library meeting to order at 4:00PM in the Jasper Public Library Meeting Room.

1) Consent Agenda:

- a. **Minutes:** Minutes from the regular Dubois County Contractual Public Library meeting held on May 11, 2023 were given to the board for review.
- b. **Financial Reports:** The Treasurer's Report covering May 1, 2023, through May 31, 2023, was provided to the Board for review.
- c. **Claims:** Copies of the Claims were provided to the Board for review and approval.
- d. **Managers' Reports:** The Ferdinand, Birdseye, and Dubois Branch Managers' reports were included in the board packets for review.

On motion by Kincer, second by Hulsman, the Consent Agenda was approved. (8-0)

2) Public Forum: None

3) New Business:

- a. **Updated Internal Controls Policy:** An updated Internal Controls Policy was presented to the board to accurately reflect current library practices. Golden shared information about the proposed changes which primarily focus on additional investment opportunities and online banking transactions.

On motion by Ehrhard, second by Grant, the updated Finance and Investment Policy was approved. (8-0)

4) Library Updates, Director Golden:

- a. **Kickoff to Summer:** Golden shared about the library's most recent programs and the kickoff to summer reading. In the first ten days, over 9,300 items had been checked out and door counts had topped over 8,000 between the four libraries.

5) Upcoming conferences/workshops/meetings: None

6) Next Regular Meeting: The next regular Dubois County Contractual Public Library meeting is scheduled to be held in the Jasper Public Library on Thursday, July 13, 2023, at 4:00 PM.

7) **Adjournment:** On a Motion by Catt, second by Laubscher, the meeting adjourned. (8-0)

Signed this _____ 13th _____ day of _____ July _____, 2023

<u>Ray Shappard</u>	<u>Tom Laubscher</u>
<u>Lisa Kincew</u>	<u>Lefty Kennedy</u>
<u>Penelope Catt</u>	<u>Heidi Erhard</u>
<u>Nina Baker</u>	<u>Steve Scott</u>
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ATTEST

Steve Scott

Secretary President