

**DUBOIS COUNTY CONTRACTUAL LIBRARY BOARD MEETING**  
**Thursday, October 12, 2023, at 4:00 PM**  
**Jasper Public Library Meeting Room**

**Present:** Steve Scott, Ann Shappard, Levi Hulsman, Nona Baker, Gaylene Laubscher, Anna Grant, Pamela Catt, Abby Kennedy, Lisa Kincer, Heidi Ehrhard, Director Christine Golden **Absent:** Marc Steczyk

1. **Call to Order:** President Scott called the regular Dubois County Contractual Public Library meeting to order at 4:00PM in the Jasper Public Library Meeting Room.
2. **Consent Agenda:**
  - a. **Minutes:** Minutes from the regular Dubois County Contractual Public Library meeting held on September 14, 2023, were given to the board for review.
  - b. **Financial Reports:** The Treasurer's Report covering September 1, 2023, through September 30, 2023, was provided to the Board for review.
  - c. **Claims:** Copies of the Claims were provided to the Board for review and approval.
  - d. **Managers' Reports:** The Ferdinand, Birdseye, and Dubois Branch Managers' reports were included in the board packets for review.

On motion by Ehrhard, second by Grant, the Consent Agenda was approved. (10-0)

3. **Public Forum:** None

4. **New Business:**

- a. **2024 Budget Approval:** The 2024 budget was presented to the board for final approval. No additional comments about the budget were made.

On motion by Baker, second by Hulsman, the 2024 Budget approved. (10-0)

5. **Memorandum of Understanding-NE Dubois County Schol Corp:** Golden presented an Memorandum of Understanding between the Contractual Library and Northeast Dubois School Corporation regarding Sheltering and Mass Care Facilities should there ever be an instance where the Dubois Library facility would be needed due to a critical situation involving the schools.

On motion by Grant, second by Laubscher, the Memorandum of Understanding between the NE Dubois School Corporation and the Dubois County Contractual Library was approved. (10-0)

6. **Library Updates, Director Golden:**

- a. **Dubois Manager:** Golden announced that Amy Bastien has been hired as the new Dubois Branch Manager. Bastien currently holds the Youth Services position at the Dubois Branch.
- b. **Anita Retirement Open House:** Library will be hosting an Open House on Wednesday, November 1 from 2-8 PM for Anita at the Dubois Branch. Her last day is November 3.
- c. **Rita Douthitt:** Golden took a few moments to memorialize Rita Douthitt who had passed away the week before. Douthitt was the Library Director from 2001-2014 and was instrumental in building the library system to what it is today. During Douthitt's tenure, both the Dubois and Ferdinand libraries were built, and the Birdseye library was also started.
- d. **Crisis Connection:** During the month of October, Crisis Connection will have displays in all 4 libraries.

e. **Staff Development Day Recap:** Golden shared highlights of the most recent staff development day. Golden thanked the board for their continued support of these days as they allow the entire library staff from all 4 branches to come together.

7. **Upcoming conferences/workshops/meetings:** None

8. **Next Regular Meeting:** The next regular Dubois County Contractual Public Library meeting is scheduled to be held at the Jasper Public Library on Thursday, November 9, 2023, at 4:00 PM.

9. **Adjournment:** On a Motion by Grant, second by Shappard, the meeting adjourned. (10-0)

Signed this \_\_\_\_\_ 9<sup>th</sup> \_\_\_\_\_ day of \_\_\_\_\_ November \_\_\_\_\_, 2023

<u>Paula Catt</u>	<u>Steve Scott</u>
<u>Lisa Kinser</u>	_____
<u>Ash Kennedy</u>	_____
<u>Heidi Ehrhard</u>	_____
<u>Amy Boushaker</u>	_____
<u>Kim Klesner</u>	_____

ATTEST  
Amy Boushaker  
Secretary