

JASPER PUBLIC LIBRARY BOARD MEETING

Thursday, December 14, 2023, at 4:15 PM

Jasper Public Library Meeting Room

Present: Pamela Catt, Levi Hulsman, Nona Baker (attended virtually), Lisa Kincer, Ann Shappard, Anna Grant, Jordan Schuetter-Staff, Attorney Greg Schnarr, Director Christine Golden, **Absent:** Abby Kennedy,

1. **Call to Order:** President Catt called the regular Jasper Public Library meeting to order in the Jasper Public Library Meeting Room directly following the DCCPL regular meeting at 4:30 PM.
2. **Consent Agenda:**
 - a. **Minutes:** Minutes from the regular Jasper Public Library meeting held on November 14, 2023, were given to the board for review.
 - b. **Financial Report:** The Treasurer's Report covering November 1, 2023, through November 30, 2023, was provided to the Board for review.
 - c. **Claims:** Copies of the Claims were provided to the Board for review and approval.
 - d. **Manager's Report:** A copy of the Manager's report was provided.
 - e. **2024 Stipend Resolution:** Discussed during Contractual Board Meeting.

On a motion by Grant, second by Kincer, the Consent Agenda was approved. (5-0) Baker virtual attendance (abstain)

3. Public Forum: none

4. New Business:

- a. **2024 Salary Resolution:** The 2024 Salary Resolution includes a 5% pay raise for all JPL employees and step increases for those who have moved on to the next five year step.

On motion by Shappard, second by Hulsman, the board approved the 2024 Salary Resolution. (5-0) Baker virtual attendance (abstain)

- b. **2023 Surplus Resolution:** Golden presented a resolution to surplus equipment from the library's capital assets and authorize disposition of item.

<u>Item</u>	<u>Model</u>	<u>Vendor</u>	<u>Date Purchased</u>	<u>Cost</u>	<u>AssetTag</u>
Laser Cutter	Glowforge Pro	Glowforge	7/9/2020	\$5,495	0004

On Motion by Hulsman, second by Grant, the board approved the 2023 Surplus Equipment Resolution. (5-0) Baker virtual attendance (abstain).

5. Director's Update:

- a. **Levi Hulsman-Board Resignation:** Due to moving out of the library district, Levi Hulsman will be stepping down from the library board. Golden and board members thanked him for his 4 years of service on the board. The Bainbridge Township Trustees will name a replacement in January.
- b. **Closed December 17:** Golden reminded the board that the library will be closed on Sunday, December 17 for the TLC cloud update.

6. **Upcoming conferences/workshops/meeting:** None

7. **Next Regular Meeting:** The next regular Jasper Public Library meeting has been scheduled to begin directly following the DCCPL meeting but not before 4:15 PM in the Jasper Public Library Meeting Room, January 11, 2024

8. **Adjournment:** On a Motion by Hulsman, second by Kincer, the meeting adjourned. (5-0) Baker virtual attendance (abstain)

Signed this _____ 11th _____ day of _____ January _____, 2024

Now Bilee

Patricia Catt

Anna Grant

ATTEST:

Amy Sheppard