

## JASPER PUBLIC LIBRARY BOARD MEETING

Thursday, January 9, 2024, at 4:15 PM

Jasper Public Library Cherry Meeting Room

**Present:** Pamela Catt, Nona Baker, Lisa Kincer, Anna Grant, Kathy Eckerle, Ann Shappard, Experience Manager Jordan Schuetter, Attorney Greg Schnarr, Director Christine Golden **Absent:**, Abby Kennedy

1. **Call to Order:** President Catt called the regular Jasper Public Library meeting to order in the Jasper Public Library Hickory Meeting Room directly following the DCCPL regular meeting at 4:30 PM.
2. **Consent Agenda:**
  - a. **Minutes:** Minutes from the regular Jasper Public Library meeting held on December 12, 2024, were given to the board for review.
  - b. **Financial Reports:** The Treasurer's Report covering December 1, 2024, through December 31, 2024 was provided to the Board for review.
  - c. **Claims:** Copies of the Claims were provided to the Board for review and approval.
  - d. **Manager's Report:** The Manager's report was included in the board packets for review.
  - e. **Erate 470 Project #2500002951:** Discussed during Contractual Meeting.

On a motion by Grant, second by Baker, the Consent Agenda was approved. (6-0)

### 3. Public Forum: none

### 4. New Business

- a. **Election of 2025 Board Officers:** President Catt called for nominations of the board officers and the board confirmed they were in favor of the following slate of officers.

President – Pamela Catt

Vice President – Nona Baker

Secretary – Ann Shappard

Treasurer – Lisa Kincer

On motion by Shappard, second by Grant, the board approved the 2025 Board Officers. (6-0)

- b. **Appropriation Changes:** Golden presented a list of appropriation changes for 2024.

Operating Fund - 100		ADD				
1.11	Salary of Director	406.00	from	1.12	Salary of Assistants	(406.00)
1.14	Wage C-M-T	2,954.41	from	1.12	Salary of Assistants	(2,954.41)
3.145	Ebooks	10,626.39	from	4.7	Nonprint	(10,626.39)
3.146	Electronic Databases	3,522.58	from	4.7	Nonprint	(3,522.58)
3.61	Repairs & Maint - Software	31,000.00	from	4.4	Furniture & Equipment	(31,000.00)
3.61	Repairs & Maint - Software	6,939.88	from	4.7	Nonprint	(6,939.88)
3.91	Programs - Children	519.22	from	3.94	Programs - Genealogy	(519.22)
3.92	Programs - Teen/Adult	11.78	from	3.94	Programs - Genealogy	(11.78)
4.5	Books	221.10	from	4.6	Periodicals	(221.10)
		56,201.36				(56,201.36)
Rainy Day - 201		ADD				
3.61	Repairs & Maint - Software	9,810.00	from	4.4	Furniture & Equipment	(9,810.00)

On motion by Kincer, second by Grant, the board approved the appropriation changes for 2024. (6-0)

- c. **Transfer to Rainy Day Fund:** Golden presented a resolution to transfer \$75,000 from the operating fund to the Rainy Day fund.

On Motion by Shappard, second by Eckerle, the board approved the \$75,000 transfer to the Rainy Day fund. (6-0)

5. **Director's Update:**

- a. **Mental Health Fair:** Shared details of the upcoming Mental Health Fair on February 1 with the board members and invited them to attend.
- b. **Winter Break Programs:** Golden shared the slate of programs were a huge success. Attendance and feedback were great from each program.

6. **Upcoming conferences/workshops/meeting:** None

7. **Next Regular Meeting:** The next regular Jasper Public Library meeting has been scheduled to begin directly following the DCCPL meeting but not before 4:15 PM in a Jasper Public Library Meeting Room, Thursday, February 13, 2025.

8. **Adjournment:** On a Motion by Kincer, second by Eckerle the meeting adjourned. (6-0)

Signed this \_\_\_\_\_ 13<sup>th</sup> \_\_\_\_\_ day of \_\_\_\_\_ February \_\_\_\_\_, 2025

Lisa Kincer  
By Shappard  
Danella Calk  
Kathy Eckerle

Ang Kennedy  
Nora Baker  
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ATTEST:

By Shappard

**JASPER PUBLIC LIBRARY/DUBOIS COUNTY CONTRACTUAL LIBRARY  
JOINT ANNUAL FINANCE MEETING  
Thursday, January 9, 2025 at 4:00 PM  
Jasper Public Library Meeting Room**

**Present:** Pamela Catt, Heidi Ehrhard, Steve Scott, Ann Shappard, Nona Baker, Lisa Kincer, Anna Grant, Gaylene Laubscher, Business Manager Angie Schitter, Director Christine Golden, and Attorney Greg Schnarr **Absent:** Abby Kennedy, Marc Steczyk

**1. Call to order:** Finance Committee President Kincer called the joint meeting of the financial committee of the DCCPL/JPL boards to order at 4:15 PM.

**2. Election of 2025 Officers:**

President- Lisa Kincer

Secretary- Nona Baker

On a motion by Kincer, second by Baker, the board approved motion for the above slate of officers for 2025. (9-0)

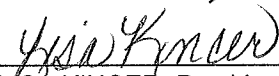
**3. Financial Opportunities and Investments:**

**a. Library Funds:** Schitter discussed how library reserve funds are currently invested. She discussed interest earned from TrustIndiana and local bank accounts.


**4. Internal Controls:** Board members heard from Schitter that all necessary Internal Controls training for staff has been completed for the year.

**5. Adjournment:** On a motion by Ehrhard, second by Shappard, the finance meeting was adjourned. (9-0)

SIGNED

  
\_\_\_\_\_  
LISA KINCER, President

ATTEST

  
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NONA BAKER, Secretary