

DUBOIS COUNTY CONTRACTUAL PUBLIC LIBRARY BOARD MEETING

Thursday, March 9, 2023, at 4:00 PM

Jasper Public Library Hickory Meeting Room

Present: Steve Scott, Pamela Catt, Gaylene Laubscher (arrived late), Anna Grant, Marc Steczyk, Ann Shappard, Lisa Kincer, Levi Hulsman, Heidi Ehrhard, Jordan Schuetter, Attorney Greg Schnarr, Director Christine Golden **Absent:** Abby Kennedy, Nona Baker

Call to Order: President Scott called the regular Dubois County Contractual Public Library meeting to order at 4:00PM in the Jasper Public Library Hickory Meeting Room.

1) Consent Agenda:

- a. **Minutes:** Minutes from the regular Dubois County Contractual Public Library meeting held on February 9, 2023 were given to the board for review.
- b. **Financial Reports:** The Treasurer's Report covering February 1, 2023, through February 28, 2023, was provided to the Board for review.
- c. **Claims:** Copies of the Claims were provided to the Board for review and approval.
- d. **Managers' Reports:** The Ferdinand, Birdseye, and Dubois Branch Managers' reports were included in the board packets for review.

On motion by Lauscher, second by Hulsman, the Consent Agenda was approved. (8-0)

2) Public Forum: None

3) New Business:

- a) **Non-Resident Fee:** The annual fee for a non-resident library card in 2023 was established at \$65 based on 2022 expenditures per capita.

On motion by Steczyk, second by Kincer the board approved the 2023 Non-Resident fee to be set at \$65. (9-0)

- b. **2022 Statistics:** Reviewed 2022 statistical worksheet provided by Golden. Overall, a great year with increases in circulation and programming at all 4 locations. 315,493 physical items were checked out and an additional 57,120 digital materials were borrowed. 1,395 programs were held with 29,063 attending those programs. Door count for all 4 locations totaled 194,302 and 1,697 volunteer hours were logged. 155,145 visits to the library website were logged. 106,227 used library wifi with an additional 11,867 using library owned computers.

Library Updates, Director Golden:

- a. **Organizational Chart:** Golden shared the first draft of a library organization chart to add to the strategic plan.
- b. **Annual Reports:** Golden and Schitter completed library annual reports at the end of February.
- c. **Internet:** Internet speeds will be increasing at Dubois and Ferdinand based on the new state master fiber contract and Birdseye will be getting fiber service this summer.
- d. **Spring Break:** The libraries will be hosting many programs over spring break and Golden encouraged the board to take a look at programs and spread the word.

4) Upcoming conferences/workshops/meetings: None

5) **Next Regular Meeting:** The next regular Dubois County Contractual Public Library meeting is scheduled to be held in the Dubois Branch Library on Thursday, April 13, 2023, at 430 PM.

6) **Adjournment:** On a Motion by Laubscher, second by Grant, the meeting adjourned. (9-0)

Signed this _____ 13th _____ day of _____ April _____, 2023

Raymond Laubscher _____ Heidi Ehlhard _____

Anna Grant _____ Stephen M. Scott _____

[Signature] _____ _____

Nora Baker _____ _____

Pamela Catt _____ _____

Lisa Kinler _____ _____

ATTEST
Raymond Laubscher
Secretary