

JASPER PUBLIC LIBRARY BOARD MEETING

Thursday, January 11, 2024, at 4:15 PM

Jasper Public Library Meeting Room

Present: Pamela Catt, Nona Baker, Lisa Kincer, Ann Shappard, Anna Grant, Angie Schitter, Attorney Greg Schnarr, Director Christine Golden, **Absent:** Abby Kennedy,

1. **Call to Order:** President Catt called the regular Jasper Public Library meeting to order in the Jasper Public Library Meeting Room directly following the DCCPL regular meeting at 4:30 PM.
2. **Consent Agenda:**
 - a. **Minutes:** Minutes from the regular Jasper Public Library meeting held on December 14, 2023, were given to the board for review.
 - b. **Financial Report:** The Treasurer's Report covering December 1, 2023, through December 31, 2023, was provided to the Board for review.
 - c. **Claims:** Copies of the Claims were provided to the Board for review and approval.
 - d. **Manager's Report:** A copy of the Manager's report was provided.

On a motion by Grant, second by Shappard, the Consent Agenda was approved. (5-0)

3. **Public Forum: none**

4. **New Business:**

- a. **Election of 2024 Board Officers:** President Catt called for nominations of the board officers and the board confirmed they were in favor of the following slate of officers.
President – Pamela Catt
Vice President – Nona Baker
Secretary – Ann Shappard
Treasurer – Lisa Kincer

On motion by Shappard, second by Catt, the board approved the 2024 Board Officers. (5-0)

- b. **Appropriation Changes:** Golden presented a list of appropriation changes for 2023.

Operating Fund - 100	ADD			
1.11 Salary of Director	350.00	from	1.12 Salary of Assistants	(350.00)
1.14 Wage C-M-T	949.00	from	1.12 Salary of Assistants	(949.00)
3.145 Ebooks	3,334.00	from	3.1 Professional Services	(3,334.00)
3.4 Insurance	5,439.00	from	3.2 Communications/Transp	(5,439.00)
4.8 Special Collections	563.00	from	4.7 Non Print	(563.00)
	10,635.00			(10,635.00)

On motion by Baker, second by Grant, the board approved the appropriation changes for 2023. (5-0)

- c. **Cancellation of Outstanding Checks:** Golden presented a resolution to cancel any outstanding checks for the library that were older than 2 years old.

On motion by Kincer, second by Grant, the board approved the Resolution to Cancel Outstanding Checks. (5-0)

- d. **Transfer to Rainy Day Fund:** Golden presented a resolution to transfer \$50,000 from the operating fund to the rainy day fund.

On Motion by Shappard, second by Grant, the board approved the \$50,000 transfer to the Rainy Day fund. (5-0)

5. **Director's Update:**

- a. **Winter Break:** Announced Winter Break programs were well attended with over 600 visiting the library the first day back after Christmas Break. Winter Reading continues the entire month of January. Ken Nwadike "Free Hugs Guy" will be the feature speaker at a presentation in the atrium during January and Golden expects a large crowd in attendance.

6. **Upcoming conferences/workshops/meeting:** None

7. **Next Regular Meeting:** The next regular Jasper Public Library meeting has been scheduled to begin directly following the DCCPL meeting but not before 4:15 PM in the Jasper Public Library Meeting Room, February 8, 2024

8. **Adjournment:** On a Motion by Baker, second by Grant, the meeting adjourned. (5-0)

Signed this _____ 8th _____ day of _____ February _____, 2024

Nona Baker
Lesia Knicker
Abby Kennedy
Anna Grant

Kathy Rehrer
Amy Shappard
Parula Cott

ATTEST:

Amy Shappard

**JASPER PUBLIC LIBRARY/DUBOIS COUNTY CONTRACTUAL LIBRARY
JOINT ANNUAL FINANCE MEETING
Thursday, January 11, 2024 at 4:00 PM
Jasper Public Library Meeting Room**

Present: Pamela Catt, Heidi Ehrhard, Steve Scott, Ann Shappard, Nona Baker, Lisa Kincer, Marc Steczyk, Anna Grant, Business Manager Angie Schitter, Director Christine Golden, and Attorney Greg Schnarr **Absent:** Abby Kennedy, Gaylene Laubscher

1. Call to order: Finance Committee President Kincer called the joint meeting of the financial committee of the DCCPL/JPL boards to order at 4:15 PM.

2. Election of 2024 Officers:

President- Lisa Kincer

Secretary- Nona Baker

On a motion by Kincer, second by Baker, the board approved the motion for the above slate of officers for 2024. (8-0)

3. Financial Opportunities and Investments:

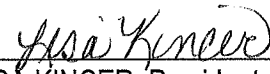
a. Library Funds: Schitter discussed how library reserve funds are currently invested. She discussed interest earned from TrustIndiana and local bank accounts.

4. Internal Controls: Board members heard from Schitter that all necessary Internal Controls training for staff has been completed for the year.

On a motion by Scott, second by Ehrhard, the board approved the motion that all staff have completed Internal Controls training. (8-0)


5. Adjournment: On a motion by Scott, second by Ehrhard, the finance meeting was adjourned. (8-0)

SIGNED



LISA KINCER, President

ATTEST



NONA BAKER, Secretary